**MEMORANDUM**

**TO:** OASIS DPA Team  
**Email:** oasisdpa@gsa.gov

**FROM:** [Your Full Name]  
**Agency:** [Your Agency Name]  
**Email Address:** [Your Email Address]

**DATE:** [Insert Date]

**SUBJECT:** OASIS DPA Self-Certification

I certify that I have reviewed the OASIS Delegation of Procurement Authority (DPA) training slide deck in its entirety. I understand and acknowledge my responsibility to comply with the terms of the DPA, including proper management, oversight, and administration of any task orders issued under the OASIS contract, in accordance with GSA policies and applicable acquisition regulations.

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_